

# Nicole K. MBA

Greater Hartford Region / CT

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## PROFILE

Experienced Product Development Engineer and Project Manager with demonstrated ability as an effective leader of multifunctional teams in complex environments developing new products in manufacturing and IT/insurance sectors.

## EDUCATION AND CERTIFICATION

**Bachelor of Science, Mechanical Engineering**, University of Virginia

**Master of Business Administration**, European School of Business, Germany

**Project Management Training**, Travelers and IHK (Industrie und Handelskammer) Ulm, Germany

## KEY SKILLS AND COMPETENCIES

Multiple Project Planning, Tracking & Reporting

Strong Communication & Organizational Skills

Project Manager Mentoring

Financial Planning / ROI Analysis

AutoCAD Modeling

Fluent in German

## PROFESSIONAL EXPERIENCE

**Travelers, Inc., Project Manager** (5 years)

Hartford,

CT

- Recruited as part of new project management team to champion IT projects for Small Business Sector
- Mentored project managers on project management methodology
- Led interdisciplinary teams with business and IT shareholders within matrix organization
- Conducted milestone meetings, provided status to shareholders from start through implementation
- Worked with teams to define specifications, track progress, resolve issues and launch products

### Key Achievements

- Implemented +\$1Mil projects on time and within budget
- Selected to manage high profile sales projects to assess & test viability of new business initiatives

**Takata-Petri** (5 years)

**BMW Account Project Manager**

Ulm, Germany

- Managed all project phases from inception through to production launch
- Managed a cross-functional team with tracking of budget, schedule, manpower, and quality
- Acted as primary customer contact for all program activities
- Conducted briefings for internal and external representatives
- Wrote proposals, business plans and operating budgets
- Negotiated project contract and contractual changes
- Developed and managed acquisition projects

### Key Achievements

- Successfully completed Z4 Project on-schedule, with a budget surplus of 17%
- Built and managed solid customer relationships with representatives at all professional levels

**Program Specialist**

Ulm, Germany

- Evaluated new business opportunities based upon feasibility, cost and company strategy
- Marketed new products and product lines to internal and external representatives

- Organized and chaired weekly status meetings with locations in 2 countries
- Provided customer support on technical questions and with quality matters
- Handled product qualifications and approvals with authorities

#### **Key Achievements**

- Relocated to Germany and became fluent in German
- Implemented and maintained prioritization system to quickly and effectively address customer requests, ranging from quality issues to new business inquiries
- Increased internal customer satisfaction rates from red to green within eight months

#### **Product Design Engineer**

LaGrange, GA

- Developed side airbag inflators for European, Japanese and American automobile manufacturers
- Responsible for product development and testing, including DFMEA, design and product validations, design reviews and test plans
- Worked within cross-functional teams with production, logistics and quality
- Created product specifications along with our customers

#### **Key Achievements**

- Developed and implemented design changes for product standardization within two customer segments
- Selected to help recruit engineering talent and mentor new hires

#### **COMMUNITY EXPERIENCE**

Team Manager • Farmington Soccer Club, Farmington, CT

Fundraising Chair • West District School, Unionville, CT